

WEST ORANGE BOARD OF EDUCATION

Public Board Meeting November 13, 2023
5:30 P.M. Executive Session
6:30 P.M. Public Session
West Orange High School
51 Conforti Avenue

Minutes

I. ROLL CALL OF THE MEMBERS

Present: President Rock, Mr. Ivker, Mr. Stevenson and Ms. Tunnicliffe.

Absent: Vice President Huerta.

II. NOTICE OF MEETING:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests are discussed or acted upon. In accordance with the provisions of the Act:

- o A written notice was sent from the Office of the Secretary of the Board on September 6, 2023.
- That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and by email to the Star-Ledger.
- That said notice was posted in the lobby of the Administration Building of the Board of Education and posted on the district website at www.woboe.org
- Please be advised that this meeting is being recorded and may be broadcasted on local TV and the district's website at a future date.

III. EXECUTIVE SESSION

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss personnel, legal and miscellaneous confidential matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

- IV. PUBLIC SESSION AT 6:30 P.M.
- V. PLEDGE OF ALLEGIANCE
- VI. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF October 16, 2023 (Att. #1)

MOTION: Mr. Stevenson SECOND: Mr. Ivker VOTE: 4-0 (RC)

YesYesYesAbsentYesIvkerStevensonTunnicliffeHuertaRock



VII. STUDENT LIAISON REPORT

VIII. SUPERINTENDENT/BOARD COMMITTEE REPORTS

- A. 2022-2023 State Assessment Presentation
- B. HIB Report

IX. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

X. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements / Terminations

a. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Albert Alston	Roosevelt	Mathematics	Retirement 34 years	7/1/24
Diana DaCosta	.5 Kelly / .5 Mt. Pleasant	ESL	Resignation	12/22/23
Delisa Jackson	Hazel	School Counselor	Resignation	12/15/23
Stella Jemas	Gregory	Academic Support	Retirement 21 years	1/1/24
Alyssa Rogers	Redwood	Special Education	Resignation	1/1/24

b. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following non-certificated staff resignation(s) / retirement(s):

Name	Location	n Position Reason		Effective Date
Nerline Arens	Washington	Paraprofessional	Resignation	`11/27/23
Aliya Barnes	BMELC	ABA Paraprofessional	ABA Paraprofessional Resignation	
Anthony Bennett	Central Office	Computer Technician	Computer Technician Resignation	
Jaasan Eley	WOHS	Paraprofessional	Paraprofessional Resignation	
Veronica Jackson	Washington	Lunch Aide	Lunch Aide Resignation	
Ramon Perez	Central Office	Maintenance	Retirement 17.5 years	1/16/24
Leanore Sparno	WOELC	Teacher Assistant Resignation		11/20/23
Patricia Stefanelli Redwood		Lunch Aide	Retirement 22.5 years	1/1/24

2. Rescissions

a. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following rescission(s):

Name	Location	Position	Effective Date
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Imani Alexander	WOHS	Paraprofessional	10/16/23
Jackly Nazaire	WOHS	Biology	10/23/23
Angelina Smith	Gregory	Lunch Aide	10/16/23

3. Appointments

a. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following certificated staff appointment(s).

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Emily Blum	Roosevelt	Social Studies Leave Replacement	Cameron	MA	4	\$68,647 prorated	11/13/23 - 6/19/24
Samantha Colmanetti	Gregory	Special Education / Kindergarten	Roman Reassigned	MA	4	\$68,647 prorated	1/16/24*^ - 6/30/24
Stephanie Stevenson	St. Cloud	Kindergarten Extended Assignment Sub	China	N/A	N/A	\$200 per diem	10/23/23 - 12/11/23

^{*}or upon completion of onboarding process

b. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Mary Byrne	Washington	Lunch Aide	Gonzalez	N/A	N/A	\$20.62 per hour	11/14/23* - 6/19/24
Peter Facchiano	Redwood	Custodian Night-shift	Cruz	Custodian	1	\$41,005 prorated which includes a shift differential of \$580 amended from \$40,425	11/2/23 - 6/30/24 amended from 10/17/23 - 6/30/24
Madeline Machuca	Central Office	Administrative Assistant	White	Column III	13	\$71,676 prorated	1/2/24 - 6/30/24
Amanda Marcelin	Roosevelt	Paraprofessional	Blum reassigned	BA	3	\$34,002 prorated	11/14/23 - 6/30/24
Celia Panasovich	WOHS	Paraprofessional	Adams	BA	3	\$34,002 prorated	11/14/23 - 6/30/24
Laura Urato	BMELC	ABA Paraprofessional	New	BA	13	\$40,746 prorated	12/14/23*^ - 6/30/24

^{*}or upon completion of onboarding process

c. Upon recommendation of the Superintendent, approval for the amendment of the following 2023-2024 Board approved Training Level Changes for the following certificated staff:

				From	от То			
Name	Location	Position	Guide	Step	Salary	Guide	Step	Salary
Jill Hoffman	St. Cloud / Washington	Speech	MA	11	\$72,502	MA+45	11	\$84,497
Elizabeth Kelleher	WOHS	Mathematics	MA+15	17	\$119,290	MA+30	17	\$124,767 amended from \$124,787

[^]or upon release from current employer

[^]or upon release from current employer



d. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following additional teaching assignment(s):

Name Location Position		Position	Effective Dates
Spyridon Mantzas	Edison	Special Education Enrollment-Vacancy	9/1/23 - 6/30/24
Sandra Marmolejos	Roosevelt	Academic support Enrollment-Vacancy	9/1/23 - 6/30/24
Kristin D'Arienzo	WOHS	Special Education Leave Replacement-DeMarco	11/13/23 - 6/19/24
Daniel Lardaro	WOHS	Special Education Leave Replacement-DeMarco	11/13/23 - 6/19/24
Megan Maffetone	WOHS	Special Education Leave Replacement-DeMarco	11/13/23 - 6/19/24
Krista Romanyshyn	WOHS	Special Education Leave Replacement-DeMarco	11/13/23 - 6/19/24
Joe Spina	WOHS	Special Education Leave Replacement-DeMarco	11/13/23 - 6/19/24

- **e.** Upon recommendation of the Superintendent of Schools approval by the Board of Education for the following co-curricular assignment(s): (Att. #2)
- **f.** Upon recommendation of the Superintendent of Schools, approval by the Board of Education for the following mentor assignments to be funded by the provisional teacher. (Att. #3)
- **g**. Upon recommendation of the Superintendent of Schools approval of the following IACE Grant funded salaries for the 2023-2024 school year:

Name	Location	Total Salary	Portion Funded by Grant
Carlo Felici	Liberty	\$66,746	\$10,000
AnnaMaria Grammatica	Roosevelt	\$66,291	\$10,000
Rosanna Zamloot	WOHS	\$106,931	\$10,000

- **h.** Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following staff to serve as After School Literacy Academy Facilitators for Professional Development for the 2023-2024 school year: (Att. #4)
- i. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following staff to serve as K-5 AM/PM Tutorials Instructors and/or Lead Teachers for the 2023-2024 school year, funded via ESSER III: (Att. #5)
- **j.** Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following staff to serve as Multilingual Language Program Instructors for the 2023-2024 school year, funded via ESEA Title III: (Att. #6)
- **k.** Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following additional assignment(s):



Name	Location	Position	Rate of Pay/Stipend	Effective Dates	
Timothy Blumkin	WOHS	Central CPR Training Instructor for Emergency Response Team Members	\$82.24 per hour not to exceed 12 hours total amended from 6	10/24/23, 10/26/23 amended from 10/24/23	
Jeffrey Mazurek	WOHS	Central CPR Training Instructor for Emergency Response Team Members	\$82.24 per hour not to exceed 12 hours total amended from 6	10/24/23, 10/26/23 amended from 10/24/23	

I. Upon recommendation of the Superintendent of Schools, approval by the Board of Education for the following Buildings and Grounds stipend(s) to be paid in December 2023 and June 2024:

Name	Location	DOH	Position	Stipend	Effective Dates
David Molina Martinez	Edison	1/28/20	Custodian Night-shift	Black Seal-Boilers \$1,150	2023-2024

m. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following substitute appointment(s) at the appropriate substitute rates for 2023-2024:

Name	Certification Code	Administrator	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Nerline Arens	Substitute		X	X				
Ebony Baskin	Substitute		X					
Kenneth Coppola	N/A					X		
Vernice Jackson	N/A					X		
Beverlee Wilner	N/A					X		

4. Leaves of Absence:

a. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following leaves of absence for certificated staff:

Employee #	Location	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
6381 Family	WOHS	11/13/23 - 1/31/24 I amended from 11/27/23 - 1/25/24 a.m. only	2/1/24 - 6/30/24 amended from 1/25/24 p.m. only - 5/22/23	N/A	9/1/24
8354 Family	WOHS	11/13/23 - 1/8/24 amended from 12/1/23 - 1/8/24	1/9/24 - 4/30/24	N/A	5/1/24
7867 Family	WOHS	1/16/24 - 3/11/24	N/A	3/12/24 - 6/30/24	9/1/24
4481 Family	Hazel	N/A	11/20/23 - 2/16/24 amended from 11/13/23 - 2/9/24	N/A	2/20/24 amended from 2/12/24

b. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following leaves of absence for non-certificated staff:



Employee #	Location	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
9059 Medical	WOHS	N/A	10/19/23 - 10/30/23	N/A	10/31/23
6674 Family	BMELC	1/8/24 - 2/16/24	2/20/24 - 5/17/24	N/A	5/20/24
8884 Medical	Gregory	9/18/23 - 9/29/23 a.m. only	9/29/23 p.m. only - 11/24/23	N/A	11/27/23
9248 Medical	WOHS	9/19/23 - 10/3/23 a.m. only	10/3/23 p.m. only - 10/27/23 amended from 10/3/23 p.m. only - 10/13/23	N/A	10/30/23 amended from 10/16/23

5. Transfer(s) / Reassignment(s):

a. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following transfer(s) of certificated staff:

Name	From	Position	То	Position	Effective Date
Florence Chirichiello Voluntary	Kelly	School Counselor	Hazel	School Counselor	1/2/24
Kristin Gogerty-Fitzgerald Voluntary	Central Office	Executive Director of Special Services	Central Office	Supervisor of Special Education PreK-5	6/3/24

b. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following transfer(s) of non-certificated staff:

Name	From	Position	То	Position	Effective Date
Marlene Rodgers Voluntary	BMELC / Washington	Paraprofessional	Kelly	Paraprofessional	10/30/23

- **6.** Upon recommendation of the Superintendent of Schools, approval by the Board of Education for the attached Sidebar Agreement between the West Orange Administrators' Association and the West Orange Board of Education to temporarily fill administrative vacancies for the period of November 1, 2023 through June 30, 2024: (Att. #7)
- 7. Approve a final Memorandum of Agreement, including the salary structure, between the West Orange Board of Education and the West Orange Administrators' Association, for a successor collective bargaining agreement covering the period of July 1, 2022 through June 30, 2027. (Att. #8)

MOTION: Ms. Tunnicliffe SECOND: Mr. Stevenson VOTE: 4-0 (RC)

YesYesAbsentYesIvkerStevensonTunnicliffeHuertaRock

B. CURRICULUM AND INSTRUCTION

1. Upon recommendation of the Superintendent of Schools, approval by the Board of Education of the Applications for School Business requests. (Att. #9)



- 2. Upon recommendation of the Superintendent of Schools, approval by the Board of Education of the overnight and out-of-state field trips for the 2023-2024 school year. (Att. #10)
- **3.** Upon recommendation of the Superintendent of Schools, approval by the Board of Education of the submission and acceptance of the TESO Consulting Group to provide Professional Development for culturally responsive teaching and leadership for the 2023-2024 school year in the amount of \$15,000 funded by local funds.
- **4.** Upon the recommendation of the Superintendent of Schools, approval of the Memorandum of Understanding between Berkeley College and West Orange High School to provide program courses to have the opportunity to earn dual credit for the 2023-2024 school year.
- 5. Upon recommendation of the Superintendent of Schools, approval by the Board of Education of Inspired Instruction, LLC to provide Professional Development for K 12 teachers to unpack 2023 ELA standards (K-12) for implementation beginning with the 2023-2024 school year in the amount of \$7,500 funded by Title II funds pending approval of the ESEA amendment.
- **6.** Amend the approval of submission and acceptance of the IACE (Italian American Committee on Education) Grant Application for the amended school year of 2022-2023 in the amount of \$30,000 originally approved on October 16, 2023.
 - The Salary Grant in the amount of \$30,000.00 will be used to support our current Italian curricular program by covering the salary of a full-time certified teacher of Italian in grades Pre-K through 12. West Orange School District is responsible for paying the teacher's salary in full and will be reimbursed by IACE at the end of the school year. The grant will be used to reimburse the partial salary of current middle and high school Italian teachers: \$10,000.00 towards Liberty Middle School Italian teacher salary, \$10,000.00 towards Roosevelt Middle School Italian teacher salary, and \$10,000.00 towards West Orange High School Italian teacher salary.
- 7. Upon recommendation of the Superintendent of Schools, approval by the Board of Education of the updated Occupational Safety & Health Program Plan for the 2023-2024 school year.

MOTION: Mr. Stevenson SECOND: Ms. Tunnicliffe VOTE: 4-0 (RC)

Yes Yes Yes Absent Yes Ivker Stevenson Tunnicliffe Huerta Rock

C. FINANCE

a.) Special Services

1. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the following out of district placements for the 2023-2024 school year:

Student #	Placement	Tuition	Budgeted/Unbugeted
2211020	Chancellor Academy	Tuition: \$59,285.12	Budgeted



		136 days @ \$ 435.92/day	
1208096	Madison School District	Tuition: \$17,432.00	Budgeted
2907108	Morris Union-Jointure Commission	1:1 Aide Services: \$74,182.00	Budgeted
1606062	Morris Union-Jointure Commission	1:1 Aide Services: \$74,182.00 20 Sessions of Physical Therapy @220.00/hour. Total \$4,400.00	Budgeted

2. Upon recommendation of the Superintendent of Schools approval by the Board of Education for the following tuition/extraordinary aide services adjustments as certificate by the State of NJ Division of Administration and Finance:

School	Year	Certificate Rate Less Adjustments	Tuition Paid	Tuition Adjustments
Calais School, Inc.	2022 - 2023	\$239,264.00 Tuition \$45,150.00 1:1 Aide Services	\$238,705.00 Tuition \$49,927.00 1:1 Aide Services	\$ - 559.00 \$ 4,777.00

3. Upon recommendation of the Superintendent of Schools approval by the Board of Education for the following vendors to provide Related Services for the 2023-2024 School Year.

ID Number	Provider	Type of Services	Cost	Not to Exceed	Budgeted/ Unbudgeted
1508094	North Jersey Outreach/KDDS Too	ELA Home Instruction	\$125.00 an hour	111 Hours to be adjusted as needed 64 Hours	Unbudgeted
		ABA Therapy	\$125.00 an hour		
In District Students	Kid Clan Services, Inc.	BCBA Therapy	\$125.00 and hour	As needed	Budgeted

4. Upon recommendation of the Superintendent of Schools approval by the Board of Education for the following providers for Independent Specialist Evaluations for the 2023-2024 school year:

Student ID	Provider	Type of Services	Cost	Not to Exceed	Budgeted/ Unbudgeted
1205063	Shannon O'Neil	Educational Evaluation for Visually Impaired	\$1,200.00	\$1,200.00	Unbudgeted
2113056	Lake Drive Program, Mountain Lakes Public Schools	Educational Evaluation for Hearing Impaired Psychological Evaluation for Hearing Impaired	\$825.00 \$825.00	\$1,650.00	Unbudgeted



b.) Business Office

- 1. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the November 13, 2023 Bills List in the amount of \$21,835,163.60.
- 2. Upon recommendation of the Superintendent of Schools approval by the Board of Education of the September 2023 transfers within the 2023-2024 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #11)
- 3. Upon recommendation of the Superintendent of Schools acceptance by the Board of Education of the Board Secretary's financial report for the month of September 2023, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over-expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #12)
- 4. Upon recommendation of the Superintendent of Schools approval by the Board of Education acknowledgement and acceptance of the Report of the Treasurer of School Monies for the month of September 2023, which report is in agreement with the Secretary's Report. (Att. #13)
- 5. Upon recommendation of the Superintendent of Schools, approval of proposed Non-Public Security Aid Program expenditures funded through the Office of State Aid Entitlements and Payments to Non Public Schools (not local funds).

School	Description	Amount
Golda Och Lower School	Professional Security Services	\$35,000.00
Golda Och Upper School	Property Fencing	\$43,500.00

- 6. Upon the recommendation of the Superintendent of Schools, approval by the Board of Education of the Stipulation of Agreement between the parents of Student #246140 and the West Orange Board of Education for the 2023 2024 School Year, as well as for the Summer 2024 Extended School Year (ESY).
- 7. Upon the recommendation of the Superintendent of Schools, approval by the Board of Education for the approval to contract with Bernetta Davis to provide Fiscal Specialist Services for the Preschool Expansion Aid (PEA) program for the 2023-2024 school year for an annual fee of \$15,000.
- **8**. Upon the recommendation of the Superintendent of Schools, approval by the Board of Education for the submission of the New Jersey Innovation Dual Enrollment Pilot Grant application for the grant period of December 1, 2023 through December 1, 2024.
- **9.** Upon the recommendation of the Superintendent of Schools, acceptance by the Board of Education of the following donation(s)/award(s):



Donor	Recipient	Donation
Ms. Witzig - East Orange Non-Profit	Liberty Middle School	16 Student Desks (estimated value of \$1,200.00)
Ms. Jennifer Tunnicliffe	Gregory Elementary Hazel Elementary Kelly Elementary Mt. Pleasant Elementary Redwood Elementary St. Cloud Elementary Washington Elementary	The purchase of 7 copies of the book, On The Line by Jennifer Jones (estimated value of \$140.00) to be added to the library of each elementary school in the District

- 10. Upon the recommendation of the of the Superintendent of Schools, approval of the submission of the amended Elementary and Secondary Education Act (ESEA) Consolidated Grant application inclusive of Titles IA, SIA, IIA, III, III Immigrant, and IVA for Fiscal Year 2024 in the amount of \$1,733,933 including Fiscal Year 2023 carryover funds of \$201,985 and acceptance of the grant award of these funds upon subsequent approval of the FY2024 ESEA amended application.
- 11. Upon the recommendation of the Superintendent of Schools, approval of the submission of the Elementary and Secondary Education Act (ESEA) 2024-2025 Application of Intent to transition Washington Elementary School to a Schoolwide Title IA program.
- **12.** Upon the recommendation of the Superintendent of Schools, approval of the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting required maintenance activities for each of its public school facilities; and

Whereas, the required maintenance activities as listed in the document for the various school facilities of the West Orange Public School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

Now, Therefore, Be It Resolved, that the West Orange Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the Comprehensive Maintenance Plan and M-1 Form for the West Orange Public School District in compliance with Department of Education requirements.

MOTION: Mr. Stevenson SECOND: Ms. Tunnicliffe VOTE: 4-0 (RC)

YesYesYesAbsentYesIvkerStevensonTunnicliffeHuertaRock



D. REPORTS

1. Upon the recommendation of the Superintendent of Schools approval by the Board of Education of the acceptance of the HIB Report ending November 13, 2023.

2. Harassment, Intimidation and Bullying

"Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on October 16, 2023, the Superintendent reported HIB Incident Number(s) 001 to the Board; and

Whereas, on October 20, 2023 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number(s) 001 for the 2023-2024 school year for the reasons conveyed to the Board."

3. Upon the recommendation of the Superintendent of Schools approval of submission of the District Performance Review (DPR) for New Jersey Quality Single Accountability Continuum (NJQSAC) for the school year 2021-2022.

MOTION: Mr. Stevenson SECOND: Ms. Tunnicliffe VOTE: 4-0 (RC)

YesYesAbsentYesIvkerStevensonTunnicliffeHuertaRock

XI. PETITIONS AND HEARINGS OF CITIZENS

XII. NEXT BOARD MEETING to be held at 6:30 p.m. on December 18, 2023 at West Orange High School.

XIII. EXECUTIVE SESSION (as deemed necessary)

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XIV. ADJOURNMENT at 10:08 p.m.

MOTION: Ms. Tunnicliffe SECOND: Mr. Stevenson VOTE: 4-0 (VV)



Respectfully submitted,

Tonya M. Flowers

Tonya M. Flowers, Board Secretary